

Licensing Sub-Committee

Thursday 16 June 2022

10.00 am

Online/Virtual: please contact andrew.weir@southwark.gov.uk for a link to the meeting and the instructions for joining the online meeting

Membership

Councillor Barrie Hargrove
Councillor Maria Linforth-Hall
Councillor Charlie Smith

Reserves

Councillor Sunny Lambe

INFORMATION FOR MEMBERS OF THE PUBLIC

Access to information

You have the right to request to inspect copies of minutes and reports on this agenda as well as the background documents used in the preparation of these reports.

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Access

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Contact

Andrew Weir by email: andrew.weir@southwark.gov.uk

Members of the committee are summoned to attend this meeting

Althea Loderick

Chief Executive

Date: 7 June 2022



Licensing Sub-Committee

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Order of Business

Item No.	Title	Page No.
	PART A - OPEN BUSINESS	
1.	ELECTION OF CHAIR	
	To elect the Chair for this meeting.	
2.	APOLOGIES	
	To receive any apologies for absence.	
3.	CONFIRMATION OF VOTING MEMBERS	
	A representative of each political group will confirm the voting members of the committee.	
4.	NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT	
	In special circumstances, an item of business may be added to an agenda within five clear days of the meeting.	
5.	DISCLOSURE OF INTERESTS AND DISPENSATIONS	
	Members to declare any interests and dispensation in respect of any item of business to be considered at this meeting.	

6. **LICENSING ACT 2003: DROP WINE, 1-3 MELBOURNE TERRACE, MELBOURNE GROVE, EAST DULWICH, LONDON SE22 8RE** 1 - 43

ANY OTHER OPEN BUSINESS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT.

PART B - CLOSED BUSINESS

EXCLUSION OF PRESS AND PUBLIC

The following motion should be moved, seconded and approved if the sub-committee wishes to exclude the press and public to deal with reports revealing exempt information:

“That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1-7, Access to Information Procedure rules of the Constitution.”

ANY OTHER CLOSED BUSINESS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT.

Date: 7 June 2022

”

Agenda Item 6

Item No. 6.	Classification: Open	Date: 16 June 2022	Meeting Name: Licensing Sub-Committee
Report Title		Licensing Act 2003: Drop Wine, 1-3 Melbourne Terrace, Melbourne Grove, East Dulwich, London SE22 8RE	
Ward(s) of group(s) affected		Goose Green	
From		Strategic Director of Environment and Leisure	

RECOMMENDATION

1. That the licensing sub-committee considers an application made by Hayley's Wines Ltd for a premises licence to be granted under the Licensing Act 2003 in respect of the premises known as, Drop Wine, 1-3 Melbourne Terrace, Melbourne Grove, East Dulwich, London SE22 8RE
2. Notes:
 - a) This application is for a premises licence and has been submitted under Section 17 of the Licensing Act 2003. The application is subject to representations submitted by a responsible authority and by 'other persons' and is therefore referred to the licensing sub-committee for determination.
 - b) Paragraphs 8 to 11 of this report provide a summary of the application. Copies of the application, schedule of proposed licence conditions, the floor plan submitted with the application and the proposed dispersal policy regarding the premises are attached to this report as Appendix A.
 - c) Paragraphs 13 to 18 of this report deal with the representations submitted in respect of the application. Copies of the representations are attached to this report in Appendices B and C. A map showing the location of the premises is attached to this report as Appendix D.
 - d) A copy of the council's approved procedure for hearings of the sub-committee in relation to an application made under the Licensing Act 2003, along with a copy of the hearing regulations, has been circulated to all parties to the meeting.

BACKGROUND INFORMATION

The Licensing Act 2003

3. The Licensing Act 2003 provides a licensing regime for:
 - The sale of and supply of alcohol
 - The provision of regulated entertainment
 - The provision of late night refreshment.

4. Within Southwark, the licensing responsibility is wholly administered by this council.
5. The Act requires the licensing authority to carry out its functions under the Act with a view to promoting the four stated licensing objectives. These are:
 - The prevention of crime and disorder
 - The promotion of public safety
 - The prevention of nuisance
 - The protection of children from harm.
6. In carrying out its licensing functions, a licensing authority must also have regard to:
 - The Act itself
 - The guidance to the act issued under Section 182 of the Act
 - Secondary regulations issued under the Act
 - The licensing authority's own statement of licensing policy
 - The application, including the operating schedule submitted as part of the application
 - Relevant representations.
7. The premises licence application process involves the provision of all relevant information required under the Act to the licensing authority with copies provided by the applicant to the relevant responsible bodies under the Act. The application must also be advertised at the premises and in the local press. The responsible authorities and other persons within the local community may make representations on any part of the application where relevant to the four licensing objectives.

KEY ISSUES FOR CONSIDERATION

The premises licence application

8. On 25 March 2022 Hayley's Wines Ltd applied to this council for a premises licence to be granted under the Licensing Act 2003 in respect of the premises known as Drop Wine, 1-3 Melbourne Terrace, Melbourne Grove, East Dulwich, London, SE22 8RE.
9. The hours applied for are summarised as follows:
 - The sale of alcohol to be consumed on and off the premises
 - Monday to Sunday: 09:00 to 22:30
 - Opening hours:
 - Monday to Sunday: 09:00 to 23:00
10. The premises and intended operation of the premises is described in the application as follows:
 - "Wine merchant with on & off sales of alcohol until 10.30pm."

11. The proposed designated premises supervisor of the premises is Hayley Try Carreira.
12. Copies of the application, schedule of proposed licence conditions, the floor plan submitted with the application and the proposed dispersal policy regarding the premises are attached to this report as Appendix A.

Representations from responsible authorities

13. A representation objecting to the application was submitted by the Metropolitan Police Service.
14. The Metropolitan Police Service's representation suggested that a licence condition proposed by the applicant be amended. The Metropolitan Police Service also requested a copy of the applicant's proposed dispersal policy. The applicant provided a copy of the proposed dispersal policy, agreed to amend the said condition and also offered two further proposed licence conditions. The Metropolitan Police Service subsequently withdrew their representation.
15. Copies of the representations submitted by the Metropolitan Police Service, and related correspondence, are attached to this report in Appendix B.

Representations from other persons

16. Four representations objecting to the application have been submitted by other persons (referred to as parties 1 to 4 elsewhere in this report). All of the other persons are local residents.
17. In summary, the other persons' representations contend that the premises are located in a quiet, highly residential area, that the operation of the premises is likely to cause noise nuisance in adjacent resident properties and in the locale in general and that the intended operation of the premises will reduce the quality of life for residents in close proximity to the premises.
18. Copies of the representations submitted by other persons, and related correspondence, are attached to this report in Appendix C.

Conciliation

19. All of the representations were sent to the applicant. Further to communication between the Metropolitan Police Service and the applicant, the Metropolitan Police Service authority withdrew its representation.
20. The applicant provided a response to the other persons' representations. However, at the time of the writing of this report, all of the other persons' representations remain active and must therefore be considered by the licensing sub-committee in its determination of the application.
21. The licensing sub-committee will be apprised as to any conciliation, whether partial or full, of any of the other persons.

Premises licensing history

22. No permanent licensing authorisation, under current or prior legislation, is or has been held regarding the premises.
23. No temporary event notices have been submitted regarding the premises.

Map

24. A map showing the location of the premises is attached to this report as appendix D. The following licensed premises are also shown on the map and provide licensable activities as stated:

Il Mirto, 5-6 Melbourne Terrace Melbourne Grove, London SE22 8RE licensed for:

- The sale of alcohol for consumption both on and off the premises:
 - Monday to Sunday: 11:00 to 23:00

Long 6lack, 11 Melbourne Terrace Melbourne Grove, London SE22 8RE licensed for:

- The sale of alcohol for consumption both on and off the premises:
 - Friday and Saturday: 17:00 to 22:00

Marks and Spencer, Unit 23, 18-22 Grove Vale, London SE22 8EF licensed for:

- The sale of alcohol for consumption off the premises:
 - Monday to Sunday: 06:00 to 23:00

Mark & Son, 23 Grove Vale, London SE22 8EQ licensed for:

- The sale of alcohol for consumption off the premises:
 - Monday to Sunday: 08:00 to 23:00
 - Sunday: 12:00 to 22:30

The Cherry Tree, 31-33 Grove Vale, London SE22 8EQ licensed for:

- The sale of alcohol for consumption off the premises:
 - Monday to Wednesday: 10:00 to 23:30
 - Thursday to Saturday: 10:00 to 00:00
 - Sunday: 12:00 to 23:30
- Recorded music, live music, anything similar to live or recorded music and performances of dance:
 - Monday to Wednesday: 10:00 to 23:00
 - Thursday: 10:00 to 00:30

- Friday and Saturday: 10:00 to 22:30
- Sunday: 10:00 to 00:30
- Late night refreshment:
 - Thursday: 23:00 to 00:30
 - Friday and Saturday: 23:00 to 01:00

Maxin Chicken, 36 Grove Vale, London SE22 8DY licensed for:

- Late night refreshment:
 - Monday to Sunday: 23:00 to 00:00 (midnight)

Ciao @ The Grove Café, 39 Grove Vale, London SE22 8EQ licensed for:

- The sale of alcohol for consumption on and off the premises:
 - Monday to Thursday: 11:00 to 21:30
 - Friday and Saturday: 11:00 to 22:00

Poached, 43 Grove Vale, London SE22 8EQ licensed for:

- The sale of alcohol for consumption on and off the premises:
 - Monday to Sunday: 11:00 to 22:00

Hong Hong, 45 Grove Vale, London SE22 8EQ licensed for:

- The sale of alcohol for consumption on and off the premises:
 - Monday to Thursday: 23:00 to 23:45
 - Friday and Saturday: 23:00 to 23:30

Jones, 53 Grove Vale, London SE22 8EQ licensed for:

- The sale of alcohol for consumption on and off the premises:
 - Monday to Saturday: 07:00 to 21:00
 - Sunday: 08:00 to 19:00.

Southwark Council statement of licensing policy

25. Council assembly approved Southwark's statement of licensing policy 2021-2026 on 25 November 2020 and it came into effect on 1 January 2021.
26. Sections of the statement that are considered to be of particular relevance to the sub-committee's consideration are:
 - Section 3 - Purpose and scope of the policy. This reinforces the four licensing objectives and the fundamental principles upon which this authority relies in determining licence applications.

- Section 5 – Determining applications for premises licences and club premises certificates. This explains how the policy works and considers issues such as location; high standards of management; and the principles behind condition setting.
 - Section 6 – Local cumulative impact policies. This sets out this authority’s approach to cumulative impact and defines the boundaries of the current special policy areas and the classifications of premises to which they apply. To be read in conjunction with Appendix B to the policy.
 - Section 7 – Hours of operation. This provides a guide to the hours of licensed operation that this Authority might consider appropriate by type of premises and (planning) area classification.
 - Section 8 – The prevention of crime and disorder. This provides general guidance on the promotion of the first licensing objective.
 - Section 9 – Public safety. This provides general guidance on the promotion of the second licensing objective.
 - Section 10 – The prevention of nuisance. This provides general guidance on the promotion of the third licensing objective.
 - Section 11 – The protection of children from harm. This provides general guidance on the promotion of the fourth licensing objective.
27. The purpose of Southwark’s statement of licensing policy is to make clear to applicants what considerations will be taken into account when determining applications and should act as a guide to the sub-committee when considering the applications. However, the sub-committee must always consider each application on its own merits and allow exceptions to the normal policy where these are justified by the circumstances of the application.
28. Members should take into consideration both the Southwark statement of licensing policy and the Section 182 Guidance when making decisions. Links are below:

Southwark statement of licensing policy:

<https://www.southwark.gov.uk/business/licences/business-premises-licensing/licensing-and-gambling-act-policy>

Section 182 Guidance:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/705588/Revised_guidance_issued_under_section_182_of_the_Licensing_Act_2003_April_2018_.pdf

Cumulative Impact Area (CIA)

29. The premises are not situated in a cumulative impact area.
30. The premises are situated in a residential area.

31. Under the Southwark's statement of licensing policy 2021 - 2026 the following closing times are recommended as appropriate within this residential areas for the categories of premises stated:
- Restaurants and cafes, public houses, wine bars, or other drinking establishments and bars in other types of premises:
 - Monday to Sunday: 23:00
 - Off-licences and alcohol sales in grocers and supermarkets:
 - Monday to Sunday: 23:00

Climate change implications

32. Following council assembly on 14 July 2021, the council is committed to considering the climate change implications of any decisions.
33. Climate change is not a legal factor in the consideration of a grant of a premises license under the current licensing objectives, however members can make enquiries and request an agreement from applicants to promote the reduction of the impact of climate change that may be caused by the operation of the premises.
34. Examples of such agreements may be:
- Not use single use plastics, such as disposable plastic glasses, when selling alcohol at the premises.
 - Encourage patrons not to drive to venues by providing details of public transport on their webpages/tickets.
35. The council's climate change strategy is available at:

<https://www.southwark.gov.uk/assets/attach/48607/Climate-Change-Strategy-July-2021-.pdf>

Community, equalities (including socio-economic) and health impacts

Community impact statement

36. Each application is required by law to be considered upon its own individual merits with all relevant matters taken into account.

Equalities (including socio-economic) impact statement

37. This report does not result in a policy decision and each application is required to be considered upon its own individual merits with all relevant matters taken into account. In considering the recommendations of this report, due regard must be given to the public sector equality duty set out in section 149 of the Equality Act 2010. This requires the Council to consider all individuals when carrying out its functions.
38. Importantly, the council must have due regard to the need to eliminate discrimination, harassment, victimisation, or other prohibited conduct; advance

equality of opportunity and foster good relations between people with protected characteristics and those who do not. The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. The public sector equality duty also applies to marriage and civil partnership, but only in relation to the need to eliminate discrimination, harassment, victimisation, or other prohibited conduct.

39. The equalities impact statement for licensing decisions is contained within the Southwark statement of licensing policy 2021 – 2026 at:

<https://www.southwark.gov.uk/business/licences/business-premises-licensing/licensing-and-gambling-act-policy>.

40. The equalities impact assessment is available at:

<https://moderngov.southwark.gov.uk/documents/s92016/Appendix%20F%20-%20Equalities%20Impact%20Assessment.pdf>

Health impact statement

41. Health impacts cannot be considered by law when making decisions under the Licensing Act 2003.

Resource implications

42. A fee of £190.00 has been paid by the applicant company in respect of this application being the statutory fee payable for premises within non-domestic rateable value B.

Consultation

43. Consultation has been carried out on this application in accordance with the provisions of the Licensing Act 2003. A public notice was published in a local newspaper and similar notices were exhibited outside of the premises for a period of 28 consecutive days.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Governance

44. The sub-committee is asked to determine the application for a premises licence under Section 17 of the Licensing Act 2003.
45. The principles which sub-committee members must apply are set out below.

Principles for making the determination

46. The sub-committee is asked to determine the application for a premises licence under section 17 of the Licensing Act 2003.
47. The principles which sub-committee members must apply are set out below.

48. The general principle is that applications for premises licence applications must be granted unless relevant representations are received. This is subject to the proviso that the applicant has complied with regulations in advertising and submitting the application.
49. Relevant representations are those which:
- Are about the likely effect of the granting of the application on the promotion of the licensing objectives
 - Are made by an interested party or responsible authority
 - Have not been withdrawn
 - Are not, in the opinion of the relevant licensing authority, frivolous or vexatious.
50. If relevant representations are received then the sub-committee must have regard to them, in determining whether it is necessary for the promotion of the licensing objectives to:
- To grant the licence subject to:
 - The conditions mentioned in section 18 (2)(a) modified to such extent as the licensing authority considers necessary for the promotion of the licensing objectives
 - Any condition which must under section 19, 20 or 21 be included in the licence.
 - To exclude from the scope of the licence any of the licensable activities to which the application relates.
 - To refuse to specify a person in the licence as the premises supervisor.
 - To reject the application.

Conditions

51. The sub-committee's discretion is thus limited. It can only modify the conditions put forward by the applicant, or refuse the application, if it is necessary to do so. Conditions must be necessary and proportionate for the promotion of one of the four licensing objectives, and not for any other reason. Conditions must also be within the control of the licensee, and should be worded in a way which is clear, certain, consistent and enforceable.
52. The four licensing objectives are:
- The prevention of crime and disorder
 - Public safety
 - The prevention of nuisance
 - The protection of children from harm.
53. Members should note that each objective is of equal importance. There are no other licensing objectives, and the four objectives are paramount considerations at all times.

54. Conditions will not be necessary if they duplicate a statutory position. Conditions relating to night café and take away aspect of the license must relate to the night time operation of the premises and must not be used to impose conditions which could not be imposed on day time operators.
55. Members are also referred to the Home Office Revised Guidance issued under section 182 of the Licensing Act 2003 on conditions, specifically section 10.

Reasons

56. If the sub-committee determines that it is necessary to modify the conditions, or to refuse the application for a premises licence application, it must give reasons for its decision.

Hearing procedures

57. Subject to the licensing hearing regulations, the licensing committee may determine its own procedures. Key elements of the regulations are that:
- The hearing shall take the form of a discussion led by the authority. Cross examination shall not be permitted unless the authority considered that it is required for it to consider the representations.
 - Members of the authority are free to ask any question of any party or other person appearing at the hearing.
 - The committee must allow the parties an equal maximum period of time in which to exercise their rights to:
 - Address the authority
 - If given permission by the committee, question any other party.
 - In response to a point which the authority has given notice it will require clarification, give further information in support of their application.
 - The committee shall disregard any information given by a party which is not relevant to the particular application before the committee and the licensing objectives.
 - The hearing shall be in public, although the committee may exclude the public from all or part of a hearing where it considers that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing, taking place in private.
 - In considering any representations or notice made by a party the authority may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.
58. This matter relates to the determination of an application for a premises licence under Section 17 of the Licensing Act 2003. Regulation 26(1) (a) requires the sub-committee to make its determination at the conclusion of the hearing.

Council's multiple roles and the role of the licensing sub-committee

59. Sub-committee members will note that, in relation to this application, the council has multiple roles. Council officers from various departments have been asked to consider the application from the perspective of the council as authority responsible respectively for environmental health, trading standards, health and safety and as the planning authority.
60. Members should note that the licensing sub-committee is meeting on this occasion solely to perform the role of licensing authority. The sub-committee sits in quasi-judicial capacity, and must act impartially. It must offer a fair and unbiased hearing of the application. In this case, members should disregard the council's broader policy objectives and role as statutory authority in other contexts. Members must direct themselves to making a determination solely based upon the licensing law, guidance and the council's statement of licensing policy.
61. As a quasi-judicial body the licensing sub-committee is required to consider the application on its merits. The sub-committee must take into account only relevant factors, and ignore irrelevant factors. The decision must be based on evidence, that is to say material, which tends logically to show the existence or non-existence of relevant facts, or the likelihood or unlikelihood of the occurrence of some future event, the occurrence of which would be relevant. The licensing sub-committee must give fair consideration to the contentions of all persons entitled to make representations to them.
62. The licensing sub-committee is entitled to consider events outside of the premises if they are relevant, i.e. are properly attributable to the premises being open. The proprietors do not have to be personally responsible for the incidents for the same to be relevant. However, if such events are not properly attributable to the premises being open, then the evidence is not relevant and should be excluded. Guidance is that the licensing authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of the public, living, working or engaged in normal activity in the area concerned.
63. Members will be aware of the council's code of conduct which requires them to declare personal and prejudicial interests. The code applies to members when considering licensing applications. In addition, as a quasi-judicial body, members are required to avoid both actual bias, and the appearance of bias.
64. The sub-committee can only consider matters within the application that have been raised through representations from other persons and responsible authorities. Interested parties must live in the vicinity of the premises. This will be decided on a case to case basis.
65. Under the Human Rights Act 1998, the sub-committee needs to consider the balance between the rights of the applicant and those making representations to the application when making their decision. The sub-committee has a duty under section 17 Crime and Disorder Act 1998 when making its decision to do all it can to prevent crime and disorder in the borough.
66. Other persons, responsible authorities and the applicant have the right to appeal the decision of the sub-committee to the magistrates' court within a period of 21

days beginning with the day on which the applicant was notified by the licensing authority of the decision to be appealed against.

Guidance

67. Members are required to have regard to the Home Office guidance in carrying out the functions of licensing authority. However, guidance does not cover every possible situation, so long as the guidance has been properly and carefully understood, members may depart from it if they have reason to do so. Full reasons must be given if this is the case.

Strategic Director of Finance and Governance

68. The head of regulatory services has confirmed that the costs of this process over and above the application fee are borne by the service.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Licensing Act 2003	Southwark Licensing, C/O	Mrs Kirty Read Tel: 020 7525 5748
Home Office Revised Guidance to the Act	Community Safety and Enforcement, 160	
Secondary Regulations	Tooley Street, London SE1 2QH	
Southwark statement of licensing policy		
Case file		

APPENDICES

Name	Title
Appendix A	Application, schedule of proposed licence conditions, the floor plan submitted with the application and the proposed dispersal policy regarding the premises
Appendix B	Representations submitted by the Metropolitan Police Service, and related correspondence
Appendix C	Representations submitted by 'other persons', and related correspondence
Appendix D	Map showing the location of the premises

AUDIT TRAIL

Lead Officer	Caroline Bruce, Strategic Director of Environment and Leisure	
Report Author	Wesley McArthur, Principal Licensing Officer	
Version	Final	
Dated	26 May 2022	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Law and Governance	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	No	No
Date final report sent to Constitutional Team	31 May 2022	

25/03/2022

Business - Application for a premises licence to be granted under the Licensing Act 2003

Ref No. 1819712

Name of Applicant

Please enter the name(s) who is applying for a premises licence under section 17 of the Licensing Act 2003 and am making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

	Hayley's Wines Ltd
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Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the

entertainment is provided by or on behalf of the health care provider;

o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together.

11. The application form must be signed.

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications

from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a

European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
 - o evidence of the applicant's own identity – such as a passport,

 - o evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and

 - o evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,

 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,

 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or

 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;

- (ii) any page containing the holder's photograph;

- (iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in

the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Premises Details

Application for a premises licence to be granted under the Licensing Act 2003

Non-domestic rateable value of premises in order to see your rateable value [click here](#) (opens in new window)

£	22500
	Band D and E only applies to premises which uses exclusively or primarily for the supply of alcohol for consumption on the premises
	No

Premises trading name

	Drop Dulwich
--	--------------

Postal address of premises or, if none, ordnance survey map reference or description

Do you have a Southwark postcode?	Yes
Address Line 1	1-3
Address Line 2	MELBOURNE TERRACE MELBOURNE GROVE
Town	LONDON
Post code	SE22 8RE
Ordnance survey map reference	
Description of the location	
Telephone number	

Applicant Details

Please select whether you are applying for a premises licence as

	a person other than an individual (limited company, partnership etc)
--	--

If you are applying as an individual or non-individual please select one of the following:-

	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
--	---

Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name - First Entry

	Hayley's Wines Ltd
--	--------------------

Address - First Entry

Street number or building name	7 Brockley Road
Street Description	Meredith Mews
Town	London
County	
Post code	SE4 7SL
Registered number (where applicable)	13977696

Description of applicant (for example, partnership, company, unincorporated association etc)	limited company
--	-----------------

Contact Details - First Entry

Telephone number	[REDACTED]
Email address	[REDACTED]

Operating Schedule

When do you want the premises licence to start?

	22/04/2022
--	------------

If you wish the licence to be valid only for a limited period, when do you want it to end?

--	--

General description of premises (see guidance note 1)

	Wine merchant with on & off sales of alcohol until 10.30pm.
--	---

If 5,000 or more people are expected to attend the premises at any one time please use the drop down below to select the number.

	Less than 5000
--	----------------

Note 1

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.

Operating Schedule part 2

What licensable activities do you intend to carry on from the premises?

	(Please see sections 1 and 14 of the Licensing Act 2003 and schedule 1 and 2 of the Licensing Act 2003)
--	---

Provision of regulated entertainment (Please read guidance note 2)

Provision of late night refreshment

--	--

Supply of alcohol

	j) Supply of alcohol
--	----------------------

In all cases please complete boxes K, L and M.

J - Supply of Alcohol

Will the supply of alcohol be for consumption (Please read guidance note 8)

	Both
--	------

Standard days and timings for Supply of alcohol (Please read guidance note 7)

Day	Start	Finish
Mon	09:00	22:30
Tues	09:00	22:30
Wed	09:00	22:30
Thur	09:00	22:30
Fri	09:00	22:30
Sat	09:00	22:30
Sun	09:00	22:30

State any seasonal variations for the supply of alcohol (Please read guidance 5)

--	--

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed. Please list, (Please read guidance note 6)

--	--

Please download and then upload the consent form completed by the designated proposed premises supervisor

--	--

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

Premises Supervisor

State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (Please see declaration about the entitlement to work in the check list at the end of the form)

Full name of proposed designated premises supervisor

First names	Hayley
Surname	Try Carreira

DOB

Date Of Birth	
---------------	--

Address of proposed designated premises supervisor

Street number or Building name	
Street Description	
Town	
County	
Post code	

Personal licence number of proposed designated premises supervisor, if any,

Personal licence number (if known)	
Issuing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (Please read guidance note 9)

	n/a
--	-----

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

L - Hours premises are open to public

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Hours premises are open to the public (standard timings Please read guidance note 7)

Day	Start	Finish
Mon	09:00	23:00
Tues	09:00	23:00
Wed	09:00	23:00
Thur	09:00	23:00
Fri	09:00	23:00
Sat	09:00	23:00
Sun	09:00	23:00

State any seasonal variations (Please read guidance note 5)

--	--

Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed. Please list, (Please read guidance note 6)

--	--

M - Steps to promote four licencing objectives

a) General - all four licensing objectives (b,c,d,e) (Please read guidance note 10)

	Please see attached schedule of proposed conditions addressing the licensing
--	--

	objectives and Policy.
--	------------------------

b) the prevention of crime and disorder

	Please see attached schedule of proposed conditions addressing the licensing objectives and Policy.
--	---

c) public safety

	Please see attached schedule of proposed conditions addressing the licensing objectives and Policy.
--	---

d) the prevention of public nuisance

	Please see attached schedule of proposed conditions addressing the licensing objectives and Policy.
--	---

e) the protection of children from harm

	Please see attached schedule of proposed conditions addressing the licensing objectives and Policy.
--	---


Guidance note 10

Please list here steps you will take to promote all four licensing objectives together.

Please upload a plan of the premises

	Drop-Dulwich-Floor-plan-for-licence.pdf
--	---

Please upload any additional information i.e. risk assessments

	
--	---

Checklist

	I have enclosed the plan of the premises. I understand that if I do not comply with the above requirements my application will be rejected. I understand that I must now advertise my application (In the local paper within 14 days of applying)
--	---

Home Office Declaration

Please tick to indicate agreement

	I am a company or limited liability partnership
--	---

Declaration

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership]

I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work.

I/We hereby declare the information provided is true and accurate.

I agree to the above statement

	Yes
PaymentDescription	██████████
PaymentAmountInMinorUnits	██████
AuthCode	██████
LicenceReference	██████████
PaymentContactEmail	

Please provide name of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 12). If completing on behalf of the applicant, please state in what capacity.

Full name	████████████████████
Date (DD/MM/YYYY)	25/03/2022
Capacity	Applicant's Solicitors

Where the premises licence is jointly held, enter the 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (guidance note 13). If completing on behalf of the applicant state in what capacity

Full name	
Date (DD/MM/YYYY)	25/03/2022
Capacity	

Contact name (where not previously given) an address for correspondence associated with this application (please read guidance note 14)

Contact name and	Tilly Burton
------------------	--------------

address for correspondence	[REDACTED]
Telephone No.	[REDACTED]
If you prefer us to correspond with you by e-mail, your email address (optional)	[REDACTED]

GUIDANCE NOTES

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

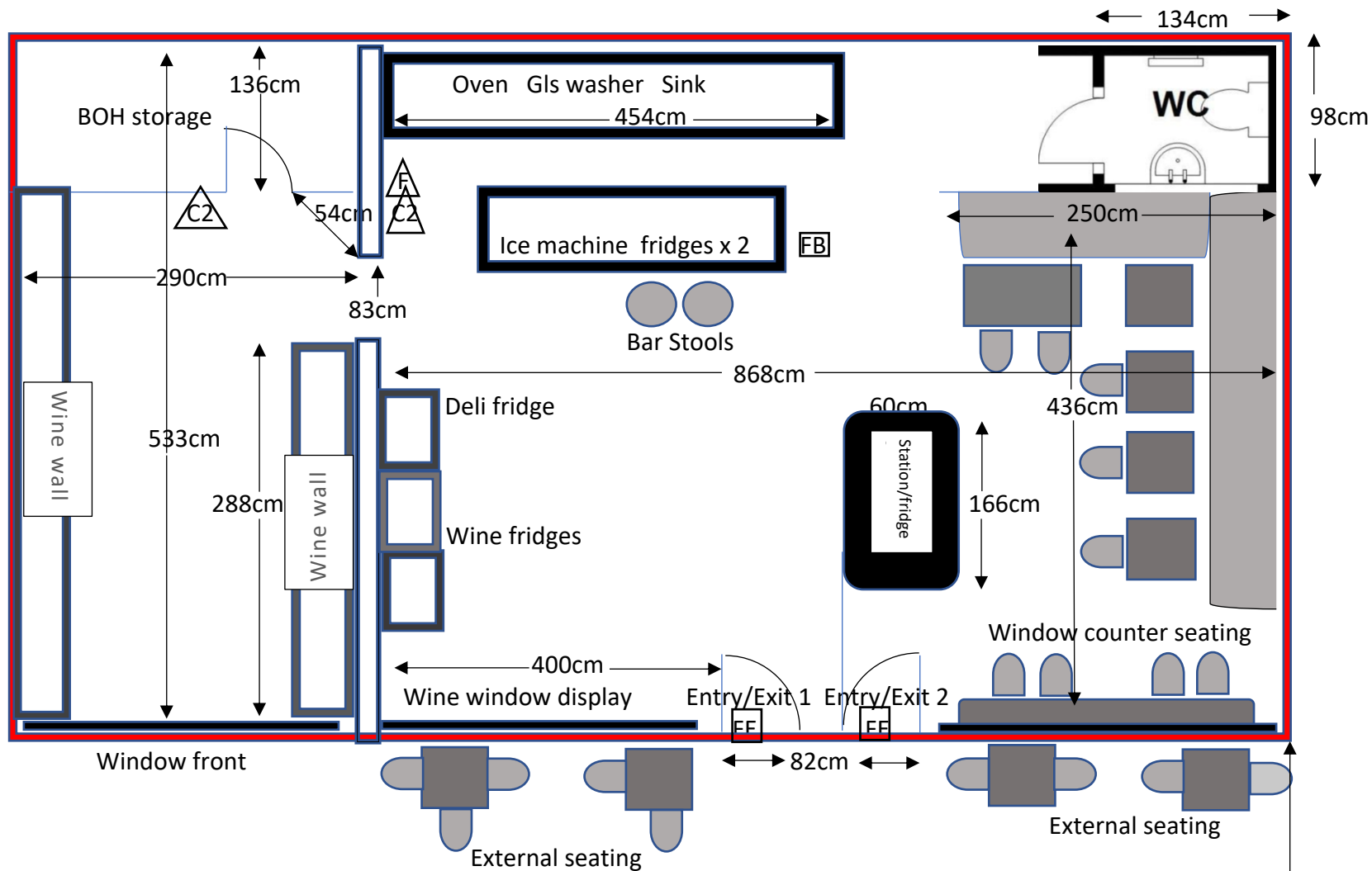
13. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

The information you provide will be used fairly and lawfully and Southwark Council will not knowingly do anything which may lead to a breach of the Data Protection Act 1998.



FB Fire Blanket /
 F Fire Extinguisher foam /
 C2 Fire Extinguisher Co2 /
 FE Fire exit

1-3 Melbourne Terrace, East Dulwich SE22 8RE**Application for a new Premises Licence****Proposed Licensable Activities:**

	Sale of Alcohol (on & off sales)	Opening Hours
Monday - Sunday	09:00 – 22:30	09:00 – 23:00

Proposed Conditions

- 1 The written dispersal policy shall be kept at the premises with the licence and made available for inspection by authorised council officers or the police. All relevant staff shall be trained in the implementation of the dispersal policy.
- 2 The accommodation limit for the premises shall not exceed 30 persons (excluding staff).
- 3 All 'off sales' of alcohol shall be provided in sealed containers and taken away from the premises, except for designated external seating areas.
- 4 Patrons shall not be permitted to use the external area of the premises after 22:00 to the start of business the following day, apart from access and egress and for up to 5 patrons wishing to smoke outside.
- 5 No drinks or food to be permitted outside after 22:00
- 6 That clear legible signage shall be prominently displayed where it can be easily seen and read, requesting that 'off sales' of alcohol are not be opened and consumed in the vicinity of the premises.
- 7 No noise shall emanate from the premises, nor vibration be transmitted through the structure of the premises, which gives rise to a nuisance.
- 8 Rubbish (including bottles) shall not be moved, removed or placed in outside areas of the premises between 23:00 hours and 08:00hours.
- 9 Clearly legible signage shall be displayed at all patron exits in such a manner so that it can easily be seen and read by customers requesting to the effect that patrons leave the premises in a quiet and orderly manner that is respectful to the neighbours.

- 10 The pavement in the immediate vicinity of the premises shall keep free from waste / refuse emanating from the premises while the premises are open.
- 11 All waste for collection shall properly be presented and placed no earlier than 30 minutes before the scheduled waste collection times.
- 12 All windows and external doors shall be kept closed after 23:00 hours, except for the immediate access and egress of persons.
- 13 A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open.
- 14 An incident book / incident recording system shall be kept at the premises to record details of any of the following occurrences at the premises:
 - All crimes reported at the premises
 - Complaints received concerning crime and disorder
 - Seizures of drugs or offensive weapons
 - Instances of anti-social or disorderly behaviour / violence
 - Calls to the police or fire brigade
 - Abuse of staff and / or customers
 - Ejections of people from the premises
 - Visits to the premises by the local authority, police, fire brigade or any responsible authority
 - Any malfunction in respect of the CCTV system
 - Any other relevant incidents

The incident book / incident recording system shall be updated contemporaneously and shall record the time, date, location in the premises and description of each incident, the printed and signed name of the person reporting the incident and any action taken in respect of the incident. The incident book / incident recording system shall be available / be accessible at the premises at all times that the premises are in use and shall be made available to officers of the council, police, fire brigade or any responsible authority on request.

- 15 An adequate and appropriate supply of first aid equipment and materials shall be available on the premises at all times. That adequate and appropriate first aid materials / equipment shall be kept at the

premises in a first aid box / boxes. The first aid box(s) shall be kept in an easily accessible location(s) and kept free from obstructions at all times. All staff shall be aware of where the first aid box is kept.

- 16 The premises will be operated in accordance with Health and Safety and related legislation in order to ensure the safety of customers and staff.
- 17 A CCTV system be installed at the premises, be maintained in full working order and be continually recording at all times the premises are in use. The CCTV system must be capable of capturing a clear facial image of every person who enters the premises.
- 18 All CCTV footage shall be kept for a period of 31 days and shall be made immediately available to officers of the police and the council on request. There will be at least one person on duty at all times who is trained in the operation of the CCTV system, capable of retrieving and showing footage at the immediate request of police or council officers and able to download footage to a removable storage device and / or storage media at the immediate request of police or council officers.
- 19 All staff shall be trained in their responsibilities under the Licensing Act 2003 and trained in respect of the terms and conditions of this licence. Records pertaining to such training shall be kept and updated every 6 months. The training records shall be made immediately available to officers of the police and the council on request.
- 20 A challenge 25 scheme shall be maintained at the premises requiring that staff selling alcohol request that any customer who looks under 25 years old, and who is attempting to purchase alcohol, provides valid photographic identification proving that the customer is at least 18 years old. Valid photographic identification is composed of a driving licence, passport, UK armed services ID card, ~~and~~ any Proof of Age Standards Scheme (PASS) accredited card such as the Proof of Age London (PAL) card or any age identification card validated by the Secretary of State.
- 21 All staff involved in the sale of alcohol shall be trained in the prevention of sales of alcohol to underage persons, and the challenge 25 scheme in operation at the premises. A record of such training shall be kept/ be accessible at the premises at all times/ and be made immediately available for inspection at the premises to council or police officers on request. The training record shall include the trainee's name (in block capitals), the trainer's name (in block capitals), the signature of the trainee, the signature of the trainer, the date(s) of training and a declaration that the training has been received.

- 22 Clearly legible signs shall be prominently displayed where they can easily be seen and read by customers stating to the effect that a challenge 25 policy is in operation at the premises, that customers may be asked to provide proof of age and stating what the acceptable forms of proof of age are. Such signage shall be displayed at all entrances, points of sale and in all areas where alcohol is displayed for sale. The signage shall be kept free from obstructions at all times.
- 23 A register of refused sales of alcohol shall be maintained in order to demonstrate effective operation of the challenge 25 policy. The register shall be clearly and legibly marked on the front cover as a register of refused sales, with the address of the premises and with the name and address of the licence holder. The register shall be made immediately available for inspection at the premises to council or police officers on request.

**DROP DULWICH 1-3 MELBOURNE TERRACE, EAST DULWICH
SE22 8RE**

DISPERSAL POLICY APRIL 2022

1 Dispersal

- 1.1 The objective of this Dispersal Policy is to ensure a quiet, controlled and swift dispersal of customers.
- 1.2 The Dispersal Policy promotes a professional and responsible management of customers as they leave the premises, particularly later in the evening. This is to ensure customers make their journey home without any adverse impact on local residents.
- 1.3 Despite the busy high street location in Dulwich, employees are made aware that local businesses operate close by and residents live in the area.
- 1.4 The use of the premises requires all employees to commit to professional and responsible management – particularly when customers are dispersing at night.

Location

- 1.5 The premises is located at 1-3 Melbourne Terrace, East Dulwich SE22 8RE.

Hours of Operation

- 1.6 This Dispersal Policy is followed throughout the opening hours, although particular attention is paid to customers leaving at night when the premises closes at 11pm.

Entrances and Exits

- 1.7 The main entrance/exit is on Melbourne Terrace. Staff will monitor this entrance/exit at all times and particularly late at night.

Dispersal

- 1.8 The point of dispersal is the main Melbourne Terrace exit. From this exit customers will disperse directly home by foot, to their taxi or the area's numerous transport links (see below).

- 1.9 Residents live in the local area. As a result, customers should be encouraged to disperse directly away from the premises and not loiter on the street.
- 1.10 When leaving customers should be reminded to leave the area quietly. This is particularly important later in the evening.

Transport

- 1.11 The premises is well serviced by public transport links, as set out below. All staff must be familiar with the transport links so they can advise customers when required.
- 1.12 East Dulwich station is within very close walking distance of the premises.
- 1.13 Other stations, for example North Dulwich, Denmark Hill, Peckham Rye and Herne Hill are easily reached by foot, bus or taxi.
- 1.14 Where necessary customers will be given directions to the relevant station and reminded to reach the station as quietly and as quickly as possible when they leave.
- 1.15 The premises is well serviced by public buses. TFL bus services, including 40, 42, 176, 185, 484, P13, are accessible by bus stops in the area. Buses travel to a variety of destinations throughout London.
- 1.16 Staff will be familiar with the local bus services and will advise customers accordingly
- 1.17 Local licensed taxi companies operate in the area. We also expect customers to use Uber or similar licensed taxi services.
- 1.18 Measures will be adopted to ensure the use of taxis does not cause a nuisance, for example customers will be encouraged to wait inside the premises for their taxi and drivers asked to avoid leaving engines running unnecessarily or slamming car doors.



The Licensing Unit
Floor 3
160 Tooley Street
London
SE1 2QH

**Metropolitan Police Service
Licensing Office
Southwark Police Station,
323 Borough High Street,
LONDON,
SE1 1JL**

Tel: 0207 232 6756

Email:

southwarklicensing@met.police.uk

mark.a.lynch@met.police.uk

Date: 17th April 2022

Ref 877119

Re:-Drop Dulwich 1-3 Melbourne Terrace Melbourne Grove SE22 8RE

Dear Sir/Madam

Police are in receipt of an application from the above for a new premises licence. The premises as per the application refer to the venue as a wine merchant with on/off sales and is situated in a residential area.

The applicant describes the premises vaguely as a wine merchant however from reading the application it mirrors more that of a bar with off sales. The operating hours are within the Southwark statement of licensing policy.

The Home office guidance issued under Sec 182 of the licensing Act 2003 'General principles' state that it is important in setting the parameters within which the premises may operate. Conditions must be precise and enforceable.

The applicant has provided a comprehensive operating schedule with a number of control measures to promote the licensing objectives and Police welcome this approach, however the wording of some of the conditions needs to be clear and precise

Condition1. The applicants proposed conditions mentions a dispersal policy and we welcome this however we would like to see the policy before we comment.

Condition 12. This proposal states all doors and windows to be closed after 2300hrs when the premises should be closed at 2300hrs.

We also propose the following condition in promoting the licensing objectives

There shall be no vertical drinking outside of the venue

At this time police object to the granting of this licence in its current form.

Submitted for your consideration, Police would welcome the opportunity to conciliate with the applicant should the need arise.

Submitted for consideration.

Yours Sincerely

PC Mark Lynch 2246AS
Licensing Officer
Southwark Police Licensing Unit

From: mark.A.Lynch@met.police.uk <mark.A.Lynch@met.police.uk>
Sent: Thursday, May 12, 2022 2:09 PM
To: licensing@southwark.gov.uk
Cc: Ian.Clements@met.police.uk; SouthwarkLicensing@met.police.uk;
Jayne.Tear@SOUTHWARK.GOV.UK;
Subject: Drop Dulwich 1-3 Melbourne Terrace Melbourne Grove SE22 8RE [HAY.2.1]

Good Afternoon

In view of the applicants agreement to the below amended condition 12 and the additional conditions 24/25 highlighted below, police would now like to withdraw their objection to the granting of the premises licence

12/ All windows and external doors shall be kept closed after 22:00 hours, except for the immediate access and egress of persons.

24/ There shall be no delivery of alcohol from the premises after 22:00hrs.

25/ There shall be no vertical drinking outside the premises.

Kind Regards
Mark Lynch 2246AS
Southwark Police Licensing

Party 1**From:****Sent:** Wednesday, April 6, 2022 4:49 PM**To:** Regen, Licensing <Licensing_Regen@southwark.gov.uk>**Subject:** Licence Objection: 877119 Drop Dulwich 1-3 Melbourne Terrace Melbourne Grove SE22 8RE

Dear Sirs,

As a resident of the Melbourne Grove (North), where Drop Dulwich is proposed to be located, and therefore directly affected by it, I would like to raise my **objection** due the following reasons:

Promotion of alcohol, decrease in quality of life, security concerns for residents:

- Serious security concerns for residents when entering/leaving our dwellings late at night due to extended opening hours and the sale of alcohol on a daily basis. Groups of intoxicated strangers lingering around the street and public benches.
- Increased noise transfer, evenings, and weekends, on a permanent basis, due to the close proximity to residential buildings.

School and After-School Children Art Classes in close proximity:

- The premises are vis-a-vie to an after-school art studio for young children called "art-k",
- The premises are in close proximity to the East Dulwich Charter School.
- Melbourne Grove (North) has been recently closed due to concern for school children's wellbeing.

This is a significant change to when we were moving into the area, a significant change to the nature of our area, and our otherwise quiet residential street.

When deciding on this issue, please consider if you would be happy to have a feature like this, placed directly in front of your home.

Best Regards

Resident and Owner of Flat , Melbourne Grove, SE22 8RG

Party 2**From:****Sent:** Friday, April 8, 2022 9:41 AM**To:** Regen, Licensing <Licensing.Regen@southwark.gov.uk>**Subject:** Objection to Licence Application Number: 877119

Good morning,

I am writing to you to object to the Licence Number 877119. I am a resident on the ground floor of Melbourne Grove, opposite the site and object to the licence to serve alcohol extending to 22.30 every day of the week as this will have an effect on our sleep if customers are allowed to consume the alcohol outside the premises. I would expect that Sunday and Monday at least would not be serving until that late.

Please feel free to contact me further, and if this is not the correct way to make objection.

Kind regards,

Party 3**From:****Sent:** Friday, April 22, 2022 1:13 PM**To:** Regen, Licensing <Licensing.Regen@southwark.gov.uk>**Subject:** Licence application 877119 - Drop Dulwich, 1-3 Melbourne Grove, SE22 8RE.
Objection

Hi

Whilst I support some elements of the business proposal I must unfortunately **object** under the following points;

- prevention of public nuisance
- public safety
- protection of children from harm

A huge amount of work & progress has been made by Southwark in reducing traffic in order to make streets safer for users so allowing a business to be constantly making deliveries for circa 14 hours a day, 7 days a week, goes completely against that.

If the application were to confirm they would only use e-bikes and not mopeds / cars etc, or indeed that deliveries were more restricted (a similar local business delivers twice a week only and by e-van), then I may well be in support but as it stands I object on the above grounds. The frequency of the deliveries offered will be hugely detrimental to children & other road users.

Mopeds frequently ignore the restrictions on this street, speed and are a noise nuisance. Deliveroo (etc) bikes are also far too reckless far too often so I simply cannot support more of these on a road that has recently become safer for it's users.

If it were just the shop I would be in support, subject to any concerns from residents living above the premises regarding noise, but the delivery aspect should not be supported.

Thanks

Party 4**From:****Sent:** Friday, April 22, 2022 7:14 PM**To:** Regen, Licensing <Licensing.Regen@southwark.gov.uk>**Cc:** Smith, Charlie <Charlie.Smith@southwark.gov.uk>**Subject:** Objections to license application 877119

Dear members of the Licensing Committee,

I am writing to you to object to the application 877119 under the grounds of public nuisance, public safety and Protection of children from harm.

I have looked into the dropwine.co.uk website to better understand their business as I did not want to lightly object. I would love to see more and new business in our neighbourhood, however I don't think this application should be supported.

This business is marketed on their website as a wine delivery service. Melbourne Grove has only recently become a LTN street and has seen an increased amount of pedestrian and bike traffic, not only because of its closure on one end, but more so because of the presence of the school and the medical centre. A business with on demand delivery (marketed as fast to an hour delivery from order thanks to their app) would see an increased amount of delivery motorcycles on this street which could endanger the pedestrian and bike traffic.

We already had issues recently with motorbike riders going at crazy speed on our street. I heard complaints from a few of our neighbours. Only recently I asked a biker politely to refrain from going at such speed as the street was busy with children coming from school, he was stopped by another bike rider from challenging me but kept racing on our street several times on the same day.

Business based on demand deliveries are no good for a neighbourhood that wants to fight traffic and have safe streets.

Finally in relation to the nuisance issue, their opening hours should be limited during weekdays to avoid much noise for the people living in its vicinity and needing to relax and sleep in the evening.

Many thanks in advance for your time in reading this.

resident of

Hayley's Wines Limited**Letter to be distributed by the London Borough of Southwark Licensing Authority**

3 May 2022

Dear Neighbour

Drop Wine Dulwich – Premises Licence Application

I hope this letter finds you well.

Southwark Council have provided me with a copy of your representation in respect of my licence application with Drop Wine. Thank you for taking the time to comment on my proposals. I would be most grateful for your consideration of this letter, which I hope will help to address the concerns you have raised.

If the application is granted, I will run the business day to day in partnership with Drop Wine. I hope to introduce a premium wine merchant that will be valued by members of your community. The primary business is the retail offer of premium wines. In addition, I hope to have a small area where customers can try a glass of wine before they buy a bottle, or enjoy a wine alongside our limited food menu. I also hope to offer the wider Dulwich community the possibility to have wine delivered to their home. For the avoidance of any doubt, there is no intention to operate the premises as a noisy late-night bar or high-volume delivery centre. I am committed to ensuring the business is operated professionally and responsibly alongside you and your neighbours.

After carefully considering your concerns, I have decided to voluntarily reduce the closing hours by one hour each day Sunday – Wednesday. I have also agreed a dispersal policy, to ensure customers leave quickly and quietly, and conditions with the licensing authority and police to ensure the premises does not contribute to local crime or public nuisance.

In addition, I intend to use a professional third-party delivery company which has a very high proportion of pedal/electric bicycles and electric vehicles in their fleet. They are currently trialling a new service where customers can select to use pedal or electric vehicles exclusively. As a result, I expect the vast majority of all deliveries to be made by pedal or electric bicycles. Looking to the future, I very much hope that any remaining petrol/diesel engine vehicles will be phased out completely. Their delivery personnel will also be under very strict instructions to ensure they carry out their duties respectfully so that they do not cause you any disturbance.

Finally, I am looking to programme our delivery technology to ensure that no deliveries/pick-ups occur during pick-up time for the East Dulwich Charter School.



Thank you for your consideration of this letter. I hope that it has helped to address some of the issues raised in your representation.

Please do not hesitate to contact me if you would like to discuss the application further or meet in person to discuss.

Yours faithfully



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26-May-2022

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